



Credit for Prior Learning Request to Rescind

Removal of excessive credits awarded through non-traditional sources (CPL/PLA) may be requested by completing the CPL rescind form. Note: removal of credits awarded via non-standardized means will not refund any administration fees assessed.

Rescind Process Criteria

Such requests will only be approved for sound academic reasons such as the student wishes to retake the course(s) to:

- change direction in their degree; or
- improve their GPA to qualify for honors, a Medal or a Prize; or
- improve their chances for licenses or acceptance into another institution.

Process for Appealing Denied CPL Credit

A student wishing to rescind CPL credit will complete the following steps:

1. Complete the Credit for Prior Learning Rescind Form (pg. 2, below).
2. Include any supporting documentation that may support the appeal.
3. Submit the completed Credit for Prior Learning Rescind Form along with any supporting documentation to the Division Dean's email listed below. Select the Dean from which the credit is being rescinded. Example: ENGL 1010 would go to LAH Dean.

Note: If Deans approve the rescinding of credit, the credit will not be re-granted.

Questions or Concerns

If you have any questions or concerns, please contact the appropriate Divisional Dean.

Business, IT, and Technical Studies	Lafayette Campus	201 Ardoin	BITS@solacc.edu
Liberal Arts and Humanities	Lafayette Campus	130 Devalcourt	LAH@solacc.edu
Nursing and Allied Health	Lafayette Campus	209 Health and Sciences	nursing.alliedhealth@solacc.edu
STEM, Transportation and Energy	Lafayette Campus	209 Health and Sciences	STEM@solacc.edu

BIT Dean (ACCT, ASDV, AUTO, BUSE, BUSI, COSM, CPTR, CULN, DIVE, DPET, ECON, ELEC, GBUS, HCAR, IAMT, INTE, ISYS, JOBS, KYBD, MCIS, OGPT, ORNT, OGPT, SAFE, WELD)

LAH Dean (ANTH, ARTS, CJUS, CMCN, CORR, DGMD, ENGL, FREN, GEOG, HIST, MUSC, POLI, PSYC, SFSE, SOCI, SPAN, SPCH, THEA)

Nursing and Allied Health Dean (EMSE, HCOR, HNUR, MAST, MLTS, NURS)

STEM Dean (AVMT, BIOL, CHEM, CIVL, DRFT, ENSC, ETRN, GEOL, HLSC, IMEL, INTC, MATH, NDTT, PHSC, PHYS, WFMA)



Credit for Prior Learning Rescind Form

Use blue or black ink and **PRINT** clearly.

Date: _____

Student Name (Last, First, Initial)

Student Banner ID

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Phone Number (____)____-____)

Email: (School)_____

Course Prefix and Number: _____

Method of CPL Assessment: _____ ACT/SAT _____ Advanced Placement (AP)

CLEP DSST Military Credit

IBC Portfolio Challenge Exam

Reason for CPL Rescind Request: (Please describe the reason you are submitting this appeal. You may attach additional sheets as necessary.)

Student Signature: _____

Date: _____

Office Use Only:	
Received by:	Date Received:
Student Notified by:	Date of Notification:
<input type="checkbox"/> Appeal Approved <input type="checkbox"/> Appeal Denied	
Dean Signature:	Date: